

SUFFOLK COUNTY BOARD OF ETHICS

Minutes of Meeting Held on
October 15, 2014
Office of the Board of Ethics
Sunrise Business Center, 3500 Sunrise Highway, Room 364
Great River, New York 11739

Meeting: *Board Members present:* Robin Long, Linda Spahr, Richard Halverson, Dennis O'Doherty, and Heather Palmore. *Staff present:* Samantha Segal, Executive Director and Darlene Kurrass, Board Secretary, taking minutes.

Ascertainment of Quorum: The meeting was called to order at 6:00 p.m. by Chairperson, Robin Long. A roll call was conducted and a quorum was present.

Adoption of Agenda: A motion was made by Heather Palmore, seconded by Dennis O'Doherty, to adopt the agenda. Upon a vote being taken, motion was approved (5-0-0).

Adoption of Minutes: A motion was made by Heather Palmore, seconded by Richard Halverson, to adopt the minutes of the October 1, 2014 meeting. Upon a vote being taken, motion was approved (5-0-0).

Public Session: Robin Long opened Public Session. No members of the public were present and no written testimony was submitted. Robin Long closed public session.

Chair Report: Robin Long reported that the Lobbyist Law, I.R. 1658, was tabled.

Public Session (Reopened): At 6:17 p.m. Robin Long reopened Public Session for a member of the public. One Speaker's Card was presented. The member of the public asked about the procedures of the Board and was provided with information. At 6:30 p.m. Robin Long closed Public Session.

Executive Director Report: Samantha Segal, Executive Director, reported and/or discussed the following:

- Training: Two Suffolk County Department of Economic Development and Planning (EDP) trainings scheduled for October 16th and October 23rd (A total of approx. 70 employees are expected to be in attendance);
 - The EDP training will present an overview of the Code of Ethics as well as department/industry specific laws and events;
 - Board staff will update the Board as to feedback on the lecture evolution forms;
- FDS Review: Receiving responses;
- Board jurisdiction in County laws;

Plain Language Guide: The office printer was not functioning. Plain Language Guide could not be printed for Board review at the meeting.

Executive Session: A motion was made by Robin Long, seconded by Linda Spahr to go into Executive Session for the purpose of discussing ongoing confidential matters pertaining to Financial Disclosure Statement Review responses to Questions 2 and 5, one Ethics Violation Complaint, one Advisory Opinion, and General Counsel updates, in accordance with the Suffolk County Administrative Code §A30-8 and the New York State Open Meetings Law. Upon a vote being taken, motion was approved (5-0-0).

During Executive Session the Board voted on AO-2014-5 (5-0-0) and C-003-2014 (5-0-0).

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A motion was made by Robin Long, seconded by Richard Halverson to close Executive Session. Upon a vote being taken, motion was approved (5-0-0).

New Business: Plain Language Guide will be re-distributed to Board members for review via email.

The next meeting of the Board will be held on November 5, 2014 at 9:30 a.m.

There being no further business, a motion was made by Robin Long, seconded by Heather Palmore to adjourn the meeting. Upon a vote being taken, motion was approved (5-0-0) (7:30 p.m.).